



Annual Report



2024-2025 WRISA Annual Report

Assumption CS – St. Vincent de Paul School

| | |
|-----------------------|---|
| Principal | Mrs. Elizabeth Kuhn |
| Address | 831 12th St. S Wisconsin Rapids, WI 54494-5329 |
| Phone | (715) 422-0960 |
| Email | ekuhn@assumptioncatholicschools.org |
| Jurisdiction | Diocese of LaCrosse |
| Last Visit Date | 10/06/2021 |
| First Year Accredited | 2018 |
| New Documents Due | 06/01/2028 |

School Overview

Address: **831 12th St. S**
Wisconsin Rapids, WI 54494-5329

Phone: **(715) 422-0960**

Fax: **(715) 422-0936**

Web: **<https://assumptioncatholicschools.org>**

Grades: **3-5**

Principal: **Mrs. Elizabeth Kuhn**

Email: **ekuhn@assumptioncatholicschools.org**

Mail

Printed

Certificate: **Yes**

First Year Accredited: **2018**

New Documents Due: **06/01/2028**

Last Visit Date: **10/06/2021**

Enrollment

| | | | | | |
|----|---|---|-----------|----|---|
| K3 | - | 1 | - | 7 | - |
| K4 | - | 2 | - | 8 | - |
| K5 | - | 3 | 26 | 9 | - |
| | | 4 | 29 | 10 | - |
| | | 5 | 31 | 11 | - |
| | | 6 | - | 12 | - |

Total Enrollment **86** Previous Enrollment **90** Change in Enrollment **- 4**

Staff Count

| | | | | | | | |
|---------------------|-------------|--------------|-------------|------------------|-------------|------------|-------------|
| Assistant Principal | - | Principal | 1.00 | School Counselor | 1.00 | Teacher | 9.95 |
| Teacher Aides | 3.00 | Office Staff | 1.00 | Cafeteria Staff | 1.00 | Custodians | 1.00 |
| Other | 5.00 | | | | | | |

Total Professional Staff **11.95** Total Enrollment **86** Student to Staff Ratio **7.2:1**

Substantive Changes

| Change Description | Changed |
|---|------------|
| Change in Articles of Incorporation and Bylaws. (submit new documents) | No |
| Change in administrator (list name, position, and date of hire in the comments box) - DO NOT UPLOAD PLAN OF ACTION OR TRANSCRIPTS HERE | Yes |
| Elizabeth Kuhn new principal - documents in system list hired 7/1/2024 | |
| Change in grade structure (adding, eliminating, or multi-aging). (list new grade structure and schedule a walk through with your jurisdiction's representative prior to the start of the year) | No |
| Change in legal governing body. (submit names and description of new governance structure) | No |
| Change in physical location (Submit occupancy permit and schedule a walk through with your jurisdictional representative) | No |
| Change in teaching staff (list name, position, and date of hire in the comments box) - DO NOT UPLOAD ANYTHING HERE | No |
| Do you have documents that support your long-range goals? Include any additional documents as required by your jurisdiction. | No |
| List updates/revisions to all previously submitted Plans of Action/Personnel Plans (List staff names here, upload credentials in staff member section) | No |
| Purpose and/or organization of the institution. i.e.: merging, closing, or consolidating. (submit new mission statement, new organization name, or impact statement of reorganization efforts) | No |

Staff Qualification

Name: **Breidel, Hailey** First Year At This School: **2019** Grade/Content: **Gr. 3** License Issued By: **WI**
 Credits Earned This Year: **0.00** First Year Teaching: **2019** Cert: **Degree 12 Plus** License Expires: **2026**
 Hours of In Service / Professional Development This Year: **45.00** Hire Date: **08/01/2019** Degree: **BA**
 Faith Tradition: **Catholic**
 Religious Certification: **Basic Religious Education Certification Completed**
 Plan of Action/Study:
 Transcript:
 License:
 Competency Equivalency or Waiver:

Name: **Drefcinski, Margaret** First Year At This School: **2023** Grade/Content: **3-5 SPED** License Issued By: **WI**
 Credits Earned This Year: **0.00** First Year Teaching: **2010** Cert: **Degree 12 Plus** License Expires: **LIFE**
 Hours of In Service / Professional Development This Year: **30.00** Hire Date: **08/01/2023** Degree: **BA**
 Faith Tradition: **Catholic**
 Religious Certification: **Basic Religious Education Certification In Progress**
 Plan of Action/Study:
 Transcript:
 License: https://wrisa.net/wp-content/uploads/pk-protected/Drefcinski-DPI.pdf?attachment_id=2069
 Competency Equivalency or Waiver:

Name: **Ehleiter, Sarah** First Year At This School: **2024** Grade/Content: **4K-5** License Issued By: **WI**
 Credits Earned This Year: **0.00** First Year Teaching: **2020** Cert: **Degree 12 Plus** License Expires: **LIFE**
 Hours of In Service / Professional Development This Year: **0.00** Hire Date: **08/01/2024** Degree: **MA**
 Faith Tradition: **Catholic**
 Religious Certification: **Basic Religious Education Certification In Progress**
 Plan of Action/Study:
 Transcript:
 License:
 Competency Equivalency or Waiver:

Name: **Erdman, Heather** First Year At This School: **2020** Grade/Content: **Gr 3-5 Music** License Issued By: **WI**
 Credits Earned This Year: **0.00** First Year Teaching: **2020** Cert: **Degree 12 Plus** License Expires: **2026**
 Hours of In Service / Professional Development This Year: **45.00** Hire Date: **08/01/2020** Degree: **BA**
 Faith Tradition: **Christian**
 Religious Certification: **Basic Religious Education Certification Completed**
 Plan of Action/Study:
 Transcript:
 License:
 Competency Equivalency or Waiver:

Name: **Hustedt, Ryan** First Year At This School: **2024** Grade/Content: **Grade 3** License Issued By: **Diocese of LaCrosse**
 Credits Earned This Year: **24.00** First Year Teaching: **2024** Cert: **Degree 12 Plus** License Expires: **LIFE**
 Hours of In Service / Professional Development This Year: **0.00** Hire Date: **08/01/2024** Degree: **BA**
 Faith Tradition: **Catholic**
 Religious Certification: **Basic Religious Education Certification In Progress**
 Plan of Action/Study:
 Transcript: https://wrisa.net/wp-content/uploads/pk-protected/RH-Transcripts.pdf?attachment_id=23137
 License:
 Competency Equivalency or Waiver: https://view.officeapps.live.com/op/embed.aspx?src=https%3A%2F%2Fwrisa.net%2Fwp-content%2Fuploads%2Fpk-protected%2FRH-Compentcy-Waiver.docx%3Fattachment_id%3D23128%26time%3D1734973668%26token%3De66ab6a6576c816fe071894cfe007538849c3afa3fbd1660b40f9e6c92689be

Name: **Jablonsky, Emily** First Year At This School: **2022** Grade/Content: **Gr. 4** License Issued By: **WI**
 Credits Earned This Year: **12.00** First Year Teaching: **2022** Cert: **Degree 12 Plus** License Expires: **2026**
 Hours of In Service / Professional Development This Year: **0.00** Hire Date: **08/01/2023** Degree: **BA**
 Faith Tradition: **Catholic**
 Religious Certification: **Basic Religious Education Certification In Progress**
 Plan of Action/Study: https://wrisa.net/wp-content/uploads/pk-protected/jablonsky-marriage.png?attachment_id=2078
 Transcript: https://wrisa.net/wp-content/uploads/pk-protected/laue-transcript.pdf?attachment_id=2070
 License: https://wrisa.net/wp-content/uploads/pk-protected/Laue-DPI.pdf?attachment_id=2071
 Competency Equivalency or Waiver:

Name: **Kuhn, Beth** First Year At This School: **2015** Grade/Content: **K-12** License Issued By: **WI**
 Credits Earned This Year: **0.00** First Year Teaching: **2007** Cert: **Plan Of Study** License Expires: **LIFE**
 Hours of In Service / Professional Development This Year: **45.00** Hire Date: **08/01/2015** Degree: **MA**
 Faith Tradition: **Catholic**
 Religious Certification: **Advanced Religious Certification Renewed**
 Plan of Action/Study: https://wrisa.net/wp-content/uploads/pk-protected/EK-POS-2024.pdf?attachment_id=22984
 Transcript: https://wrisa.net/wp-content/uploads/pk-protected/EK-Transcripts.pdf?attachment_id=22985
 License:
 Competency Equivalency or Waiver:

Name: **LaChapelle, Fran** First Year At This School: **1994** Grade/Content: **Elementary Art** License Issued By: **WI**
 Credits Earned This Year: **0.00** First Year Teaching: **1994** License Expires: **LIFE**

Hours of In Service / Professional Development This Year: **45.00**
 Hire Date: **08/01/1994** Cert: **Degree 12 Plus**
 Degree: **BA**
 Faith Tradition: **Catholic**
 Religious Certification: **Advanced Religious Certification Renewed**
 Plan of Action/Study:
 Transcript:
 License:
 Competency Equivalency or Waiver:

Name: **Reusch, Suzanne** First Year At This School: **2023** Grade/Content: **Gr. 4** License Issued By: **WI**
 Credits Earned This Year: **12.00** First Year Teaching: **2022** Cert: **Degree 12 Plus** License Expires: **2026**
 Hours of In Service / Professional Development This Year: **0.00** Hire Date: **08/01/2023** Degree: **BA**
 Faith Tradition: **Catholic**
 Religious Certification: **Basic Religious Education Certification In Progress**
 Plan of Action/Study: https://wrisa.net/wp-content/uploads/pk-protected/ruesch-marriage.pdf?attachment_id=2079
 Transcript:
 License: https://wrisa.net/wp-content/uploads/pk-protected/Ruesch-dpt.pdf?attachment_id=2073
 Competency Equivalency or Waiver:

Name: **Signourney, Mary Jo** First Year At This School: **2024** Grade/Content: **Grade 5** License Issued By: **WI**
 First Year Teaching: **2000** Cert: **Degree 12 Plus** License Expires: **2024**
 Credits Earned This Year: **0.00** Hire Date: **08/01/2024** Degree: **BA**
 Hours of In Service / Professional Development This Year: **0.00**
 Faith Tradition: **Catholic**
 Religious Certification: **Basic Religious Education Certification Completed**
 Plan of Action/Study:
 Transcript:
 License: https://wrisa.net/wp-content/uploads/pk-protected/MJS-License.pdf?attachment_id=20807
 Competency Equivalency or Waiver:

Name: **Signourney, Scott** First Year At This School: **2024** Grade/Content: **Grade 5** License Issued By: **WI**
 Credits Earned This Year: **0.00** First Year Teaching: **1995** Cert: **Degree 12 Plus** License Expires: **LIFE**
 Hours of In Service / Professional Development This Year: **0.00** Hire Date: **08/01/2024** Degree: **BA**
 Faith Tradition: **Christian**
 Religious Certification: **Basic Religious Education Certification In Progress**
 Plan of Action/Study:
 Transcript:
 License: https://wrisa.net/wp-content/uploads/pk-protected/Sigourney.pdf?attachment_id=20809
 Competency Equivalency or Waiver:

Name: **Springer, Patricia** First Year At This School: **1998** Grade/Content: **El Ed** License Issued By: **WI**
 Credits Earned This Year: **0.00** First Year Teaching: **1998** Cert: **Degree 12 Plus** License Expires: **LIFE**
 Hours of In Service / Professional Development This Year: **45.00** Hire Date: **08/01/1998** Degree: **BA**
 Faith Tradition: **Catholic**

Religious Certification: **Advanced Religious Certification Renewed**

Plan of Action/Study:

Transcript:

License:

Competency Equivalency or Waiver:

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|---|--|----------------------------------|--------------------------------------|
| Name: Stubalski, Noalee | First Year At This School: 2024 | Grade/Content: Elementary | License Issued By: Diocese of |
| Credits Earned This Year: 0.00 | First Year Teaching: 2024 | PE | LaCrosse |
| Hours of In Service / Professional | Hire Date: 08/01/2024 | Cert: Plan Of Study | License Expires: 2027 |
| Development This Year: 0.00 | | Degree: BA | |
| Faith Tradition: Christian | | | |
| Religious Certification: Basic Religious Education Certification In Progress | | | |

Plan of Action/Study:

Transcript: https://wrisa.net/wp-content/uploads/pk-protected/Noalee.pdf?attachment_id=20821 https://wrisa.net/wp-content/uploads/pk-protected/NS-Transcript.pdf?attachment_id=20838

License:

Competency Equivalency or Waiver:

Benchmark Summary

Minimum Performance Requirement

Ranking 4 3 2 1

MISSION AND CATHOLIC IDENTITY

| ★ 1.1 | ★ 1.2 | ★ 1.3 | 1.4 | 1.5 | ★ 2.1 | ★ 2.2 | ★ 2.3 | 2.4 | 2.5 | ★ 2.6 | 2.7 | ★ 2.8 | ★ 3.1 | 3.2 | ★ 3.3 | 3.4 | 4.1 | ★ 4.2 | 4.3 | 4.4 |
|-------|--------------------------|-------|--------------------------|----------------------------|-------|-------|-------|--------------------------|--------------------------|-------|--------------------------|-------|-------|-----|-------|--------------------------|--------------------------|-------|--------------------------|--------------------------|
| 3 | 3 | 3 | 3 | | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| | <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> 2 | | | | <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> | | | | | <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> |

| |
|--------------------------|
| 4.5 |
| 3 |
| <input type="checkbox"/> |

GOVERNANCE AND LEADERSHIP

| |
|----------------------------|
| ★ 5.1 |
| <input type="checkbox"/> 3 |

ACADEMIC EXCELLENCE

| 7.1 | ★ 7.2 | 7.3 | 7.4 | 7.5 | 7.6 | 7.7 | ★ 7.8 | 7.9 | 8.1 | ★ 8.2 | ★ 8.3 | 8.4 | 8.5 | ★ 8.6 | 9.1 | 9.2 | 9.3 |
|--------------------------|-------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-------|--------------------------|--------------------------|-------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | 3 | 3 | 3 | 3 | 4 | 3 | <input type="checkbox"/> | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| 2 | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

OPERATIONAL VITALITY

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|---|
| 10.1 |
| 3 |
|  |

Long Range Plan

Domain Action Plans

MISSION AND CATHOLIC IDENTITY

What trends do we see in our data?

The mission statement at SVDP is very visible throughout the building and activities.

For this domain, list the benchmarks by number where the minimum performance requirement was not met

None noted

List achievements and challenges

Mission statement visible and works to filter planning of activities and instruction. Strong Catholic Identity throughout the school. Religious certification process current. Consistent and applicable service projects provided, completed for various constituents Opportunities for prayer and spiritual growth through retreats and PD days for faculty and staff Increase usage of mission statement when planning from start to finish Recommends reciting mission statement daily Royal Parents are encouraged to increase role within the school community

GOVERNANCE AND LEADERSHIP

What trends do we see in our data?

Governance and leadership have processes in place and work to follow them as a team. Collaboration and networking of SV staff is commendable. Personnel and student files need attention

For this domain, list the benchmarks by number where the minimum performance requirement was not met

5.2.1-2-4-6-7-8i-9-12f-13 5.6 5.7 6.3

List achievements and challenges

Purposeful efforts put forth by leadership and staff to inspire excellence and personal growth in students is strong. Network collaboration by leadership and staff advances excellence in education. Processes to organize and advance academics are created. Various trainings recommended by 5.2.a need to be offered each year. Student and personnel files needing to be complete and organized accordingly.

ACADEMIC EXCELLENCE

What trends do we see in our data?

Academic excellence is a priority and shared with stakeholders. The process of curricular planning is not stagnant. It is continuous with school level, diocesan level, and state level mandates. Assessments are consistently given, yet action plans for the data needs more attention.

For this domain, list the benchmarks by number where the minimum performance requirement was not met

7.1 7.8

List achievements and challenges

Support of rigorous academic curriculum Efforts in creating unique and interesting projects to share with the community Variety of vetted assessments (formative and summative) Appropriate record-keeping Professional Growth and Commitment work Curriculum mapping HR Records compliant with policy-HR role filled 2023 Job descriptions signed and filed Sharing standardized assessment data with stakeholders Consider renaming service hours to recommended service hours Royal Parent records of meeting, projects, and roles

OPERATIONAL VITALITY

What trends do we see in our data?

Cost of instruction per child could be more visible to demonstrate that tuition and other revenue cover the cost. ACS Human Resources department is fully functioning

For this domain, list the benchmarks by number where the minimum performance requirement was not met

10.6

List achievements and challenges

11.1 The controller and assistant verify that all HR functions are performed and all things are in compliance. The president verifies that all documents in the HR files are current. Job descriptions are kept in a shared file. Job descriptions are complete and signed by employees. 12.1 SV has a series of plans in facilities, equipment, and technology management that aligns with the ACS mission statement 10.1 Finance Council information wasn't shared with visiting team. Minutes and membership are included in the missing information. 10.6 Communicate cost of educating a child through ACS resources to the community.

Goals

| | | |
|---|---|---|
| Standard: | Target 2026-27 Completion Year: | Actual Completion Year: 2023-24 |
| Goal: | Student/parent handbooks will be reviewed and updated yearly as policies and legalities change to create a safe, fair, and well-communicated explanation of the procedures of our school. | |
| Archdiocese Review | Responsible Party | Principals of K-5 |
| | Activities | |
| Activity | Measure | Progress |
| A review of K-5 handbooks and update annually | Handbooks will meet or exceed 5.2 standards | Handbooks were revised in 2022 and 2023 by adding any WRISA, State, Diocesan, and Assumption updates. Work with the faculty, administrative team, finance committee, education committee, and Diocesan HR and lawyer has consistently taken place to keep our school current. |

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| Standard: | Target 2026-27 Completion Year: | Actual Completion Year: |
| Goal: | A maintenance log will be supported quarterly so that information regarding the upkeep, new purchases, and upgrades to the facilities are available and noted for cyclic maintenance. | |
| Archdiocese Review | Responsible Party | Custodian, Principal, Parish Staff |
| | Activities | |
| Activity | Measure | Progress |
| Keep maintenance log current and accessible | Maintenance log will be kept current with dates and information regarding facilities. | The maintenance log is working to be updated quarterly by the school custodian. Regularly scheduled custodial and |

| | | |
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| Maintenance log of major projects and quotes are kept in binder for reference | Large project items/quotes are kept in maintenance binder. Need system set for minor projects | <p>maintenance tasks are written as a checklist. Various parish facility support are assisting in tasks such as new roof, boilers, plumbing, HVAC, security, buildings and grounds, and technological needs.</p> <p>Continue major project binder with projects and quotes. Create system for minor projects and fixes within the building.</p> |
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| Standard: | Target 2026-27 Completion Year: | Actual Completion Year: 2023-24 |
| Goal: | SVDP updates CPR/AED offerings each year to staff to create a safe atmosphere for children and adults within the building through the day and evening hours. | |
| Archdiocese Review | Responsible Party | Central Office, Admin Team, Phy Ed Teacher |
| Activities | | |
| Activity | Measure | Progress |
| Offer training for at least 2 staff annually for CPR first aid and AED | At least 2 staff will be trained and current. CPR cards are printed and given to staff and kept in their files. | Each year we offer CPR and AED training to those staff who feel comfortable in taking the training. Our American Heart Association representative has spoken with the principal and phy ed teacher and has shared many resources. We will be offering a family night for students and families to be trained in CPR and AED. AHA offers a grant for added numbers of families affected by the training. An AED has been ordered to replace the AED at the church location, and another has been ordered to be added to the gym lobby for when the gym is utilized after hours and the doors to the school are locked. |

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| Standard: | Target 2026-27 Completion Year: | Actual Completion Year: 2023-24 |
| Goal: | SVDP will complete the 5.2.a WSCA Checklist to accommodate the rules and regulations of WRISA so that staff, faculty, and buildings are strongly suited for the successful education of students. | |
| Archdiocese Review | Responsible Party | Central Office Staff and Principal |
| Activities | | |
| Activity | Measure | Progress |
| SVDP Human Resource records for all SVDP employees are maintained in | All records will be current to WSCA standards for 5.2 certified and non certified staff. | Records are housed at CO. A spreadsheet of the WSCA standards is updated annually by president and HR assistant. The principal has been gathering current and review items to |

compliance with state law and diocesan policy.

fulfill the completion of the checklist in collaboration with central office staff.

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| Standard: | Target 2026-27 Completion Year: | Actual Completion Year: 2023-24 |
| Goal: | SVDP school and parish staff will work to increase school involvement of pastoral staff so that students have a pastoral model and strong faith information for their spiritual growth. | |
| Archdiocese Review | Responsible Party | Principal, Pastor, Teachers |
| Activities | | |
| Activity | Measure | Progress |
| Create a schedule of events for pastoral visits that include annual blessings of classrooms and pets, reconciliations, Virtue=Strength activities, weekly classroom visits | A yearly schedule of faith-based activities that include the participation of the pastor/associate. | Continuous - 2023 new pastor has already committed to more visits and also has a plan for other priests in deanery to celebrate with the students and staff. A schedule has been created for pastoral staff for classroom visits and reconciliation one time a month for each classroom. We have weekly mass and adoration, along with seasonal feast activities such as blessing of the classrooms and pets, rosary, Advent prayer services, and Stations of the Cross. . |

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| Standard: | Target 2023-24 Completion Year: | Actual Completion Year: 2023-24 |
| Goal: | SVDP will be in compliance in personnel files with all required WCSA standards so that safety and educational priorities are met with the specific roles in the school. | |
| Archdiocese Review | Responsible Party | Central Office and Admin Team |
| Activities | | |
| Activity | Measure | Progress |
| Bring all employees to current WCSA status for their role in the system. | WCSA files for all employees will be current according to the WCSA Checklist. | A Human Resources Assistant was hired March 2023. HR is updating all files for 2023-24 that include the tasking required by the WCSA checklist. This role was previously a part of the finance controller and now is able to have more attention to the legal process of what personnel information needs to be. |

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| Standard: | Target 2026-27 Completion Year: | Actual Completion Year: 2022-23 |
| Goal: | SVDP will demonstrate the process taken when including tuition and other revenue to cover the cost of education for each child. | |

| Archdiocese Review | Responsible Party | Activities | Progress |
|---|--|--|----------|
| <p>Activity</p> <p>Demonstrating that tuition and other revenue cover the cost of education to the community through spending funds in a fiscally responsible manner. Attending meetings to discuss the revenue and other needs to keep ACS functional.</p> | <p>Measure</p> <p>The annual state of the school report with documentation will be published to the website along with a yearly presentation. Various meetings occur regularly to discuss, research, and plan for the success of the school. These minutes are taken and shared.</p> | <p>Progress</p> <p>The state of the school report was published in 2022 and 2023. Additional financial details are discussed and planned at the monthly advisory groups meetings, as well as minutes shared. The Board of Directors meetings, per Choice mandates, are held in the fall and spring. This fall's agenda included enrollment information, accountability report explanation, facility upgrades, central office moving buildings, new finance controller and advancement director interview process, financial updates, parent concerns-process for change, role of system advisory committees, bus concerns, food service, teacher certification, and the change in the pastor-led reduced participation of students at mass. The spring 2024 meeting was limited by the president to only speak about Choice and enrollment. Other topics were not discussed.</p> | |

| Standard: 1.2 | Target 2026-27 | Actual Completion Year: 2023-24 |
|---|---|---|
| <p>Goal: A mission statement curriculum will be created to further the understanding of "To inspire excellence and personal growth grounded in Catholic principles and tradition" so that our mission has a shared meaning within the SVDP school family.</p> | | |
| Archdiocese Review | Responsible Party Principal | |
| Activity | Measure | Progress |
| <p>Create a Mission Statement curriculum that will teach students and staff the next level of understanding what our ACS mission statement means and how to plan accordingly.</p> | <p>A binder with grade level lesson plans that include activities for grades 3-5.</p> | <p>We are working toward the introduction of the mission statement so that it is familiar to our staff, students, and family. Through consistency and familiarity, we will then work on the next step of meaning of the mission statement. We have been talking about it at faculty meetings, curriculum meetings, and Education Commission meetings. Minutes of the meetings show that our mission statement is visible and used for planning.</p> |
| <p>Integrate mission statement in all aspects of the school</p> | <p>Measure through daily announcements, student</p> | <p>Mission statement is recited daily by student body, reflected in teacher lesson</p> |

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| <p>day from student body reciting mission statement in morning announcements, integrating into all subjects, and reflecting on mission during meetings and decision making</p> | <p>knowledge and recall, written into teacher lesson plans, and visible in meeting agendas, minutes, and discussions/decision making</p> | <p>plans, and visible in meeting minutes and all ACS communication to families and stakeholders.</p> |
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| Standard: 1.2 | Target Completion Year: 2026-27 | Actual Completion Year: 2022-23 |
| Goal: SVDP will continue to work within the parameter of the ACS Mission statement to plan best-practice for student success in their tenure at SVDP. | | |
| Archdiocese Review | Responsible Party: SVDP staff | |
| Activities | | |
| Activity | Measure | Progress |
| SVDP students will recite the mission statement each day. | Observe announcements each morning. | The mission statement is said collaboratively during daily announcements through the year. It is also visible on walls and ACS communications as a reminder of who we are as a school and a system. |

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| Standard: 1.2 | Target Completion Year: 2023-24 | Actual Completion Year: 2022-23 |
| Goal: SVDP will work within the parameter of the ACS Mission statement to plan best-practices for staff and student success. | | |
| Archdiocese Review | Responsible Party: SVDP Staff | |
| Activities | | |
| Activity | Measure | Progress |
| SVDP will include the mission statement when decision-making. | Observation of mission statement on agendas, flyers, and other communications with ACS. | Continuous reminders of mission statement on communications happen with staff and extended committee groups. The mission statement could have been a deeper part of the math textbook purchasing process. As we continue our curricular cycle we will try to attend to it more seriously. |

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| Standard: 2.3 | Target Completion Year: 2026-27 | Actual Completion Year: 2023-24 |
| Goal: Religious certification and personal faith opportunities and organization will be offered for certified staff so that required religious certification is acquired in a timely manner. | | |

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| Archdiocese Review | Responsible Party | Central Office and Admin Team |
| | | Activities |
| Activity | Measure | Progress |
| Annual Religious Certification opportunities will be offered and organized | Yellow Religious Certification folders completed yearly to 5 year rotation; as directed by diocese. | As of August 2023 all staff are current in their progress. The president has taken over the religious certification process. The staff now defers to him and not the principal on certification matters. The principal will continue to plan and support staff and students with school and system-wide professional development and personal growth in this area. |

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| Standard: 7.1 | Target 2026-27 | Actual Completion Year: |
| | Completion Year: | |
| Goal: | SVDP and ACS system will train appropriate faculty on implementation and data usage of assessments so that SVDP faculty can plan for successful instruction for student academic and personal growth. | |
| Archdiocese Review | Responsible Party | Principal, Curriculum Director, Faculty |
| | | Activities |
| Activity | Measure | Progress |
| Faculty will continue to create and maintain curriculum maps in cycles for their subject areas so that academia is transparent and up to date. | Curriculum maps will be updated and created for all subject areas and updated as needed. | We have continued to create curriculum maps in the various subject areas each year. Faculty is trained at the beginning of each year and the expectation expressed to complete at least one curriculum plan for at least one subject each year. The curriculum maps are then sent to the curriculum director who uploads them to the Assumption Catholic Schools website on the curriculum page. We have a different math program that was purchased so math teachers are working through the first year of a new text before updating the previous grade level math curriculum map. |
| Training of new staff in curriculum of their subject areas as well as data analysis in STAR reading and math | Training of new staff (recent turnover) with assigned mentors and check-ins for curriculum adherence and support. Introduction of curriculum mapping to new teachers. Inservice scheduled for 9/23/24 for STAR data analysis | Mentors assigned to new teachers in year 1 to understand, plan and carry out curriculum according to recent mapping, as well as deep dive of student assessment data and link to curriculum lesson planning |

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| Standard: 7.1 | Target Completion Year: 2026-27 | Actual Completion Year: |
| Goal: We will focus our efforts to increase math fluency plans for daily, monthly, and yearly growth in basic math fact skill. | | |
| Archdiocese Review | Responsible Party | Building faculty, Principal |
| Activities | | |
| Activity | Measure | Progress |
| Staff will research and implement a variety of math resources for student achievement. | Math scores in Math Star Assessment, and ITBS results will be used to monitor proficiency. | Continuous work with math text, IXL, and CBM Math programs are scheduled. School-wide challenges include a data board in the hallway as students grow in math fact proficiency through timed tests. Teachers have come together to plan for consistent math progress for grade 3-5. They are not satisfied with the new math text and work together to gather vetted resources to meet ACS and Diocesan math curricular standards. |

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| Standard: 7.8 | Target Completion Year: 2026-27 | Actual Completion Year: 2023-24 |
| Goal: SVDP staff and faculty will have proper credentials documented in personnel files annually to maintain compliance with all state law and Diocesan policy. | | |
| Archdiocese Review | Responsible Party | HR and Principal |
| Activities | | |
| Activity | Measure | Progress |
| Human Resource records will be properly maintained to be in compliance with state law and diocesan policy. | 100% of files will be updated on an annual basis according to proper checklist. | This is continuous work as staff fluctuates each year, throughout the year. The HR office in collaboration with the school office is reviewing and updating all files in 2023-24. The beginning of the year inservice gives a platform to have employees sign all needed documents including safety requirements and job descriptions. |

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| Standard: 10.1 | Target Completion Year: 2026-27 | Actual Completion Year: 2023-24 |
| Goal: The Finance Council meetings as well as membership information to the community are documented and distributed and posted on a timely basis so that fiscal responsibilities of school activities is transparent to our support base. | | |
| Archdiocese Review | Responsible Party | Central Office, Dean, Principal, Advisory Committees |

Activities

| Activity | Measure | Progress |
|--|---|---|
| Finance Council documentation kept on a regular basis. | Monthly minutes will be posted to the website each month. | The Finance Council and Education Commission minutes are posted on the ACS website and shared with membership and support-base each month. The principal shares minutes with staff on the bulletin board in the office. Line items of current interest are the Choice program and where those funds are being utilized the best. This is an ongoing discussion. |

Invoice

Wisconsin Religious & Independent Schools Accreditation

P.O. Box 154
Sparta, WI 54656

Assumption CS – St. Vincent de Paul School

831 12th St. S
Wisconsin Rapids, WI 54494-5329

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|-------------------------|-------------------|
| Annual Membership Fee | \$175.00 |
| Student Enrollment Fee | \$86.00 |
| Printed Certificate Fee | \$5.00 |
| Total | \$266.00 |
| Payment Method | Cheque |
| Date | 09/27/2024 |