Education and Finance Committee Agenda August 20, 2024

Respecting our past and embracing our future to meet the needs of our faithful and the success of our students is the path we need to follow.

Themes for 2024-25 Accountability, respect, faith, responsibility Time: 6:00 PM - AHS Library **Finance Committee**

1. Call to Order and Prayer

President/Clergy

2. Introduce new finance manager

3. Financial and Budgetary Report

Amanda Krautkramer Finance Manager

a. End of FY 2024

b. FY 2025 budget

c. Audit scheduled for September 4 and 5

Unfinished Business

President/Others

a. Project updates

5. News or Questions from the Parish Reps

6. New Business

a. Facility Analysis - see attached

President

b. By law revision proposal – see attached

c. Move October meeting

President/Others

i. Suggest Oct 22

7. Business from the floor

Announcement of Next Meeting Date

President

a. September 17

9. Next meeting agenda items

10. Prayer and Adjournment

President/Clergy

Chairperson

Time: 7:00 PM – AHS Library

1. Call to Order and Prayer

2. Introduce new principals and finance manager

Education Commission

3. Elect vice chair for 2024 – will be chair in 2025

President

Chairperson/Clergy

(2 min) (5 min)

Group recites the mission Mission-to inspire excellence and personal growth grounded in Catholic principles and tradition.

Allow time to share

5. News or Questions from the parish reps

6. Calendar Highlights

Chairperson

(2 min)

7. Consent Agenda

4. Mission Moments

Chairperson/Others

 $(10 \, \text{min})$

Allow time for questions/comments from members

a. Reports from the packet

Unfinished Business

Chairperson/President/Others

(10 min)

a. Updates on communication, grading, website and dress code

9. New Business

Chairperson/President/Others

(10 min)

a. Review proposed by law changes

b. Facility Analysis

c. 2024 goals for the commission

d. Move October meeting suggest Oct. 22

10. Business from the Floor

Chairperson/Others

 $(x \min)$

11. Announcement of Next Meeting Date

Chairperson

(1 min)

a. September 17

12. Next agenda items

a.

13. Prayer and Adjournment

Clergy

(2 min)

The Assumption Catholic Schools education and finance committees meet monthly on the 3rd Tuesday from August to May – exception is December when it is finance only.

Dates for 2024 August 20, September 17, October 15?, November 19, December 17 (finance), January 21, February 18, March 18, April 22 and May 20

Possible additional finance only meetings for budget November to January

Revised August 12, 2024

May 21, 2024 7:00pm Google Meeting

Education Commission Meeting

Attendees:

Fr. Schaller

Fr. Guanella

Fr. Weller

Deacon Mike Lambrecht

Thomas Reichenbacher

Daniel Minter

Pam Fochs

Shelley Bruley

Jimmy Lynch

Craig Smits

Brad Matott

Tania Halbersma

Kerry Meinel

Chris Marshaus

Angie Peters

Jamie Rezin

Jim Dolan

Jeff Kuhn

Nikkie Kester

Lindsay Graumann

Matt Zakowski

Jill Vurwink

Debbie Schoenick

Amber Morrow

Meeting called to order by Mr. Minter at 7:00 pm

Prayer was led by Fr. Weller

Mission Moments: - The 5th grade met their religion benchmarks on the diocesan assessment and the 2nd grade made a card for the new Bishop that Father Guanella presented to him at his installation.

Calendar Highlights: St. Vincent is excited about the talent show on May 28th. All are invited to attend. High School sports teams are working hard in the playoffs and it is a busy week of graduation activities.

Reports: Matt Zakowski noted that Trivia night was a success and fun was had by all. Run the Rapids had 288 participants. Next year will be the 20th year. This summer will be full of class reunions. Several have asked for tours of the high school.

Old Business: An offer was extended to an AMS/AHS principal candidate and verbally accepted.

New Business:

- Best wishes to the teachers and staff who will not be returning next year
- Mrs. Fochs announced that she will not be returning next year. Many thanks were expressed for all of the wonderful work she has done.
- Dress code Father Weller is working with a committee to take a look at the
 dress code and have it align with the diocesan laws. Enforcement will be key.
 The dress code committee will submit a proposal to the Commission to
 approve.
- Chart of responsibilities: Jimmy has one that was created. Father would like to share this with families so they know who to go to with issues.
- Digital Citizenship Dan will send a link to a video that can be watched for Neptune Navigate
- Technology Plan Mrs. Rezin and Mr. Marshaus discussed a new scope and sequence to incorporate Neptune Navigate and our Christian values into our tech policy.

Next agenda items: Craig Smits will be chair for the 2024-2025 school year.

Meeting adjourned at 8:15 pm

Mission: to inspire excellence and personal growth grounded in Catholic principles and tradition

Our Lady Queen of Heaven K-2 August 20, 2024 Commission Report



School begins on August 28, and the staff at Our Lady Queen of Heaven is excited to welcome every student.

We extend our heartfelt thanks to Fr. Guanella, the OLQH parishioners, and the Assumption Catholic Schools community for their incredible efforts in making our summer upgrades a reality. Thanks to their hard work, our school now features energy-efficient windows, bright LED lighting, fresh coats of paint, drop down ceilings, and brand-new bathroom stall partitions, all of which have greatly enhanced the look and feel of our building!

Our Little Royals Roundup will be on Monday, August 26 from **6-7 pm.** This event gives students and parents the opportunity to meet teachers, connect with classmates, explore classrooms, and ask any questions they may have before the school year begins.

OLQH School welcomes Michelle Gachnang and Christine Lauzon to our team. Michelle will be joining us as our new 4K teacher, while Christine will be serving as a teacher's aide/paraprofessional, primarily working with our kindergarten students. Christine will also lend her support to other grade levels as her schedule permits.

The Catechesis of the Good Shepherd program will begin the week of September 16 for all of our OLQH students.

Fr. Guanella will lead a special school blessing ceremony with our students on August 30 at 9:30 a.m., marking the beginning of a new school year with prayers for guidance, protection, and success.

Our first school Mass will be held on Tuesday, September 3, at 9:00 a.m. We invite you to join us and share your faith with our little ones as we come together in prayer and community to start the school year.

During the 2024-2025 school year, the OLQH staff will be focused on achieving several important goals:

- 1. Continuing our work on the WRISA school improvement goals, particularly the documentation of how we purposefully integrate religion and Catholic values into all subject matter.
- 2. Participating in Science of Reading training to enhance our literacy instruction.
- 3. Engaging in training for the Responsive Classroom approach, which aims to create a positive and effective learning environment for all students.

Respectfully submitted by:

Shelley Bruley

Mission: To inspire excellence and personal growth grounded in Catholic principles and tradition **Vision:** A community of academic excellence, Catholic in spirit and culture, nurturing integrity and respect.



August 2024 Commission Report

Welcome Back Faculty and Staff

Elizabeth Kuhn, Principal
Gloria Rayles-Administrative Assistant
Haley Breidel-3rd grade Teacher
Suzanne Ruesch-4th grade Teacher
Emily Jablonsky-4th grade Teacher
Pat Springer-Literacy Lab Interventionist
Margaret Drefcinski-SNSP Interventionist
Tama Woollums-Librarian
Heather Erdmann-Choral Music Director, 5th grade Band
Molly Thomas-Band Director, 4th and 5th grade Band
Fran LaChapelle-K-5 Art Teacher
Olivia Alvarez-Paraprofessional and Morning Care Specialist
Joan Brueggen-Paraprofessional and After Care Specialist
Kayla Sowers-Custodian
Pam Hustedt-Head of Food Service

Welcome New Staff:

Ryan Hustedt-3rd grade Teacher Mary Jo Sigourney-5th grade Teacher Scott Sigourney-5th grade Teacher Noalee Stublaski-Physical Education Teacher Sarah Ehleiter-School Social Worker Carla Lenk, Long-term Sub Peg Wasshausen, Long-term Sub



Building Areas

Continue to update, upgrade, and maintain the building and property. 5th grade classroom moving to room 207 to collaborate with teaching team in closer proximity. Setting up resource room on 2nd floor (Room 209) to accommodate student resources and services such as WRPS speech therapy, Orton Gillingham Program, and 1:1 and small group academic intervention.

Gym floor refinished the 1st week of August by JWood Sports Flooring of Hudson, WI (Thank you Athletic Department)

School Initiatives

Currently pursuing bids for St. Vincent gym sound system Upgrading school window shades in roll-out phases Upgrading safety with non-skid rugs, non-skid stair treads, and an all-school staff safety walk of the school and church building scheduled for August 26th

Respectfully submitted, Elizabeth Kuhn

Assumption Middle and High School (6-12) August 20, 2024 Commission Report

Middle School and High School

The first day of school for seniors will be Monday, August 26th, and $6^{th} - 11^{th}$ grades will begin on Wednesday, August 28th. This year we will start our first day with all students (August 28th), with an assembly to welcome students back and introduce new teachers and staff. We will end the day with mass. The Eucharistic Procession around the building, which has taken place on the first day of school the last couple of years, will occur on Friday, August 30th.

Throughout the past few months, the summer maintenance crew has done a wonderful job preparing the building for the start of the school year. They have been working extremely hard and their efforts are very much appreciated.

We welcomed five new teachers to the team this summer: Beth McKinney (Business), Sarah Krans (FACE, Technology, and Religion), Michael Martling (Middle School English and Science), Luke Schloemer (Latin and Religion), and Veronica McCarthy (Middle School Reading and Technology). Anne Zacher will return to teach Spanish I, II, and III this year. We are returning the mentor program to help our new teachers settle in and navigate their new positions.

We welcomed the teachers back on August 19th and they are preparing for the upcoming school year. Camp Royal will be Wednesday, August 21st from 3:00 pm to 5:00 pm, to welcome all the 6th graders and new students to Assumption Middle School. The rest of the middle and high school students will have Locker Stop and Drop on Thursday, August 22ndfrom 4:00 pm to 6:00 pm.

We will be working with Mid-State Technical College on the direct admission initiative again this year. Seniors at Assumption High School will be automatically accepted at Mid-State and if they choose to enroll, they will no longer need to go through the process of applying to the technical college. Members of the Mid-State staff are available throughout the year to talk with students who are interested in various topics, such as how to apply for financial aid, scholarship opportunities, college planning process, etc. Information about how this process works and benefits the school will be sent out to families of seniors early in the school year.

We are looking forward to a great 2024-2025 school year.

Campus Ministry

Confirmation prep in the city parishes is moving to a more collaborative effort. Fr. Weller and Jessica Sommers are coordinating Confirmation prep for 10th graders at AHS for students from Sts. Peter and Paul, Our Lady Queen of Heaven, St. Philip, St. Lawrence, and St. Vincent de Paul. This additional preparation is simply a couple of extra classes and a retreat hosted at the school: no parish classes are required for these students to be confirmed.

This year, some ministries previously held by AHS will move to a deanery level of coordination. Dead Theologians Society (DTS) and Steubenville conference trips are now a deanery ministry not in the direct coordination of the campus minister or chaplain.

As the new year starts, many announcements will be made about youth opportunities around the school and city. The focus at the school will be Fireside youth evenings for high school students and Arise nights for middle schoolers. Each of these ministries will occur once a month.

Respectfully submitted by:

Amber France

Mission: To inspire excellence and personal growth grounded in Catholic principles and tradition

Vision: A community of academic excellence, Catholic in spirit and culture, nurturing integrity and respect.

ENROLLMENT REPORT

ACS Enrollment 2024-2025	t 2024-2025		Updated	Updated 08/13/2024		0	CURRENT YEAR	
OLQH (K-2)						AHS(9-12)		
4K	16	16 SV (3-5)		AMS(6-8)		9	33	
5K	28		3	26 6	32	10	36	
1	27		4	29 7	41	11	34	
2	30		5	30 8	<u>29</u>	12	<u>24</u>	
	101			85	102		127 Total K-12	415
WPCP UPDATE: 199 and 2 (1/2 day K)	: 199 and 2 (1/2 dav K)						

SNSP UPDATE: 26 and 2 partial

ACS Enrollment 2023-2024	nt 2023-2024		Updated 8/15/2023	/15/2023			CURRENT YEAR	R	
						AHS(9-12)			
OLQH (K-2)		(3-5) VS		AMS(6-8)		9	39		
5K	30	3	33	9	41	10	40		
1	34	4	32	7	34	11	29		
2	<u>27</u>	5	<u>26</u>	8	42	12	<u>37</u>		
	91		91		117		145 To	Total K-12	444
WPCP UPDATE: 189	E: 189								

SNSP UPDATE: 30 & 1 Partial

Breakdown of new students:
Breakdown of students who have withdrawn:

z oniline, 3 issues with infelius, 8 want filore course offerings, 2 stail issues,	z olillie, 3 issues with Hielius, 6 war	z offilite, o issues		
by a lived liller offering	with friends 8 war	2 online 3 issues	1	C.
Reasons given for leaving: 14 moving 5 need more services then ACS can provide	leaving: 14 moving	Reasons given for		11th grade
			5	9th grade
	ω	8th grade	4	7th grade
	2	7th grade	∞	6th grade
	ω	6th grade	₽	4th grade
	1	5th grade	ω	3rd grade
12th grade	ر د	4th grade	2	2nd grade
11th grade	ω	3rd grade	2	1st grade
10th grade	1	2nd grade	27	~
9th grade	2	1st grade	16	4K

FACTS not complete	FACTS no				;			
					~			
					~ 7			
					~			
				Ellaina Zelin	~			
				Zoey Whipple	~			
				Rueben Thormann	~			
				Riann Stublaski	~			
		Max Oswald	7	Amara Stelmacher	~			
		Levi Gilson	7	Daisy Steinhilber	~			
		Frank Liang	7	Svere Stashek	~	Alaric Haight	2	
		Keira De Jesus	7	Leah Schuerman	~	Donna Gary	2	
		Scott Zywicki	6	Rowan O'Connor	~	Violet Bernarde	1	
		Caydence Plawman	6	Madeleine Minarcin	~	Alizane Arroyo	Ь	
		Sawyer Lowery	6	Alexander Miller	~			
		Lux Lobner	6	Pieper McGregor	~	Victoria Wirtz	4K	
		Faith Kruger	6	Chase Maiers	_	Gideon Thormann	4	
Lydia Garvin	11	Lauren Kreiling	6	Channing Lamb	_	Sienna Sammartino	4	
Sara Trykoski	9	Addison Dorshorst	6	Ricky La Casse	_	Lynn O'Shasky	4	
Elayna Aue	9	Kaylee Doerrler	6	Beckett Klein	_	Claire Matuszak	4	
Breanna Aue	9	Student:	<u>Grade:</u>	Hannah Hafstad	_	Jadelyn Marshall	4	
Blake Webster	9		AMS:	Emma Gutierrez	_	Ryker Lewandowski	4	
Nala Dupee	9			Anna Gutierrez	_	Nora Lambrecht	4	
Student:	<u>Grade:</u>			Cody Graumann	_	Emelia Kramer	4×	
	AHS:			Landon Good	_	Emmie Klein	4	
100000000		Chloe Carrell	5	Delilah Gary	~	Caleb Johnson	4	
		Griffin Lowery	4	Aubrey Foy	~	Luke Graumann	4	
		Owen Lobner	ω	Olivia Eichinger	_	Raelynn Gordon	4	
		Xavier Plawman	ω	Finley De La Cruz	_	Kensington Fowler	4	
		Ariel Plawman	ω	Addison Dalberg	_	Ellie Fountaine	4	
		Student:	Grade:	Alejandro Cabrera	~	Landon Allison	4	
			<u>SV:</u>		ı	Student:	Grade:	
nale 00/15/2024		פוו עעפט בווויסווווופויין	u racio/ n	(tilose wild liave lillistied FACTS/ Reti Web Etilolittient)	02-420	New Stadelits by School: 2024-25		

New Students by School: 2024-25

(those who have finished FACTS/Ren Web Enrollment)

date 08/15/2024

FACTS not complete

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Paul Matuszak*

President's Update August 2024

Let's Celebrate - 2024-25 is a great year in our history

Fall 1954 the Assumption building opened for students – 70 year anniversary

Spring 1955 - First graduating class - 2025 is the 70th

Fall 1999 - establishment of WRACS - 25 years

Fall 2009 – renaming to Assumption Catholic Schools and final consolidation 15 years

Fall 2024 – reintroduction of our in house Catholic 4K program

Themes for the 2024-25 school year Accountability, respect, faith, responsibility

Staffing

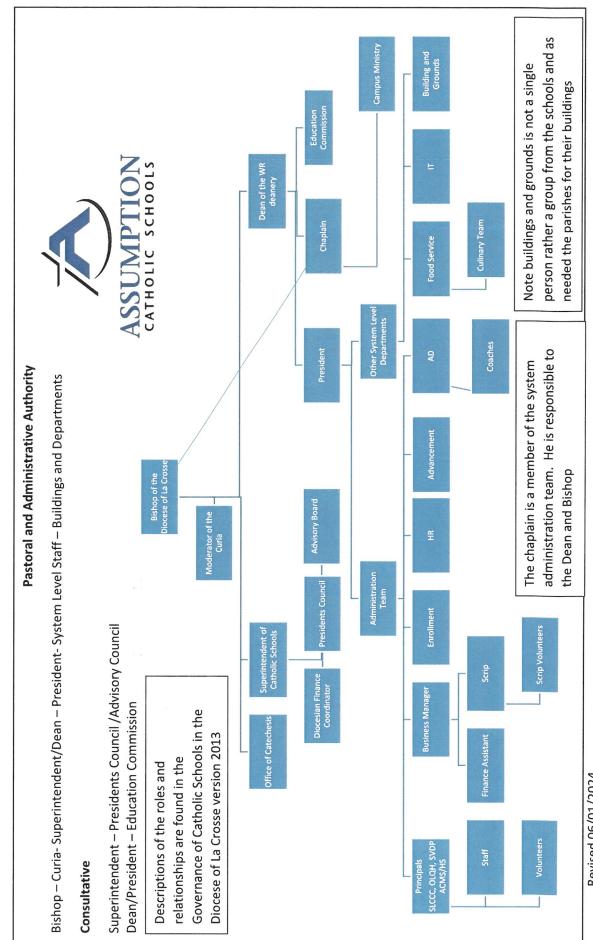
Leadership team – with the addition of Amanda Krautkramer – finance manager. Amber France MS HS principal and Beth Kuhn SVDP principal the leadership team is once again fully staffed

Schools - As of 8/12 all positions permanent and long term substitute have been filled

Leadership training – central office and building principals participated in a 2 day leadership training – the theme was trust, roles and learning a new way to conduct meetings. The training was provided by Ann Lankford and Chris Ruff – using the methods from Evangelium Group – the team had a great 2 days and we are confident this will allow us to better serve our staff and families

The first day of classes for the seniors is Monday, August 26 and 4K-11 return on Wednesday the 28th

Check the web site calendar for details on events



Revised 06/01/2024



CURRENT FINANCE COMMITTEE BY-LAWS

(Article VII., 1., a.-vii. of the Education Commission By-Laws)

Approved August 16, 2022

- a. The Finance Committee exclusively directs itself to sound policies of management of the school system funds and plant. Receiving from the Dean, Pastors, and system administration the program of school life, it organizes the temporal goods of the system for the implementation of the program of school life. At the same time, it frees the Commission from the time consuming and often technical concerns of developing sound financial policies. The work of the finance council, however, remains spiritual. It is accomplished by members of the Church for the sake of the Church's mission.
 - i. The Finance Committee will address financial issues and assist the President in preparing an annual budget to be presented to the Commission. It shall review financial statements and budgets, provide solutions to financial challenges and facility needs, and capitalize on opportunities available to ACS.
 - ii. *Ex officio* members of the Finance Committee are the Dean, supporting Pastors, President, and Controller. A recording secretary will be appointed by the President.
 - iii. Appointed members of the Finance Committee are one (1) representative from each of the supporting parishes and one (1) representative from the Assumption Foundation, Inc., who should be different from the members of the Commission, unless particular circumstances demand otherwise.
 - iv. Other members dedicated to the Church's mission and skilled in dealing with financial matters may be appointed by the Dean in consultation with the Executive Committee.
 - v. All appointed members should be known for their ability and integrity in the administration of temporal goods; however, all close relatives of the Dean, President, and Controller are excluded from appointment to the Finance Committee, as are system employees, or the spouse, parent, or child of system employees.
 - vi. Because of the particular qualities required of the members of the Finance Committee, the appointed members are to be appointed by the Dean after careful inquiry regarding who among the faithful are best qualified for appointment. The names of candidates for appointment, however, should be kept in confidence lest, if they are not appointed, any questions be raised publicly regarding their good character or competence in temporal matters.
 - vii. All appointed members of the Finance Committee serve a two-year term that may be renewed indefinitely (following, nonetheless, the requirements of Article VII, section 5).



PROPOSED REVISION OF THE FINANCE COMMITTEE BY-LAWS

(Article VII., 1., a.-vii. of the Education Commission By-Laws)

- b. The Finance Committee exclusively directs itself to sound policies of management of the school system funds and plant. Receiving from the Dean, Pastors, and system administration the program of school life, it organizes the temporal goods of the system for the implementation of the program of school life. At the same time, it frees the Commission from the time consuming and often technical concerns of developing sound financial policies. The work of the finance committee, however, remains spiritual. It is accomplished by members of the Church for the sake of the Church's mission.
 - i. The Finance Committee will address financial issues and assist the President in preparing an annual budget to be presented to the Commission. It shall review financial statements and budgets, provide solutions to financial challenges and facility needs, and capitalize on available opportunities.
 - ii. Ex officio members of the Finance Committee are the Dean, supporting pastors, the President, and the Finance Manager. A non-member recording secretary will be appointed by the President, if one is required.
 - iii. There shall be between 7 and 10 appointed members of the Finance Committee, who should be different from the members of the Commission, unless particular circumstances demand otherwise.
 - iv. Members are to be nominated by the supporting pastors or the Executive Committee and are appointed by the Dean in consultation with the Executive Committee; however, all close relatives of the Dean, President, and Finance Manager are excluded from appointment to the Finance Committee, as are system employees, or the spouse, parent, or child of system employees.
 - v. All appointed members should be known for their ability and integrity in the administration of temporal goods. They should be dedicated to the Church's mission, skilled in dealing with financial matters, and have knowledge of non-profit management, funding, or related subjects. Appointed members serve the entire system without preference given to special groups or categories.
 - vi. Because of the particular qualities required of the members of the Finance Committee, the appointed members are to be appointed after careful inquiry regarding who among the faithful are best qualified for appointment. The names of candidates for appointment, however, should be kept in confidence lest, if they are not appointed, any questions be raised publicly regarding their good character or competence in temporal matters.
 - vii. All appointed members of the Finance Committee serve a two-year term that may be renewed indefinitely (following, nonetheless, the requirements of Article VII, section 5).

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Father Nathan		HR, SJ, SJ	715-884-6815	frnathan74@gmail.com
Father Swing		SH	715-886-3422	sachtnek@wctc.net
Father Janusz		SL, SP	715-421-5777	januszek2002@yahoo.com
Father Dave		SJ (Adams)	608-339-3485	frdavebruener@gmail.com
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